



**PROFIT or LOSS FROM A BUSINESS – PAGE 1**

Taxpayer Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

**Did you have any PPP loans written off in 2021?** Amount(s): \_\_\_\_\_

Gross Receipts or Sales: \_\_\_\_\_

Returns/Refunds: \_\_\_\_\_

**EXPENSES**

Advertising \_\_\_\_\_

Rent (Office) \_\_\_\_\_

Auto Expenses See page 2

Rent (Other) \_\_\_\_\_

Commissions/Fees \_\_\_\_\_

Repairs \_\_\_\_\_

Contract Labor \_\_\_\_\_

Supplies \_\_\_\_\_

Employee Benefits \_\_\_\_\_

Taxes and Licenses \_\_\_\_\_

Insurance (Business) \_\_\_\_\_

Travel \_\_\_\_\_

Insurance (Health) \_\_\_\_\_

Utilities (non-home office) \_\_\_\_\_

Interest \_\_\_\_\_

Wages \_\_\_\_\_

Legal/Professional \_\_\_\_\_

Business Portion of Cell Phone \_\_\_\_\_

Meals \_\_\_\_\_

Other (List) \_\_\_\_\_

Office Expenses \_\_\_\_\_

\_\_\_\_\_

Pension / SEP \_\_\_\_\_

\_\_\_\_\_

Large Expenditures: See page 2

\_\_\_\_\_



**PROFIT or LOSS FROM A BUSINESS – PAGE 2**

**AUTO EXPENSES**

Description of Vehicle \_\_\_\_\_ Date Placed in Service \_\_\_\_\_

Vehicle Available Off-Duty Hours? Yes \_\_\_ No \_\_\_

Do You Have Another Vehicle? Yes \_\_\_ No

Do you Have Written Evidence? Yes No

Please only include miles that are **business related**. Driving to and from the same job site is generally not considered business mileage. Those are considered commuting miles.

Business Miles: \_\_\_\_\_ Commuting Miles: \_\_\_\_\_ Other Miles: \_\_\_\_\_

**Vehicle Expenses:**

Garage Rent	_____	License	_____	Tolls	_____
Gas	_____	Parking	_____	Other (List)	_____
Insurance	_____	Rental	_____		_____
Interest	_____	Repairs	_____		_____

**HOME OFFICE EXPENSES**

Total Square Footage of Home \_\_\_\_\_ Square Footage Exclusive to Office \_\_\_\_\_

Item	Amount	Item	Amount	Other	Amount
Insurance		Taxes			
Interest		Utilities			
Rent		Internet			
Repairs/Maintenance		HOA			

**LARGE EXPENDITURES** – Did you purchase any “big ticket items” like computers, machinery, equipment? Do not list on page 1. Provide details below on purchase price, date of purchase and description of item(s).

\_\_\_\_\_

\_\_\_\_\_

Provide additional pages for more items